



THE HERNE HILL SOCIETY SMALL GRANTS

About the Small Grants programme

The Society generates a small income through membership fees and the sale of publications. Most of this income is used to run the Society for its members.

The Society proposes that a portion of its funds should be available to support projects of benefit to Herne Hill. This is provided for in Section 10 of the Society's Constitution:

“After paying these expenses [all proper administrative and management expenses], the remaining funds of the Society shall be applied by the Executive Committee to the Society's objectives.”

This document sets out how applications may be made.

Criteria

You must demonstrate you will use the grant in line with the Herne Hill Society's Objectives and Powers. (See Appendix 1 below.)

The Society's total grant budget is currently £1,000 a year and the maximum grant available is normally £200. You may not apply for more than one grant in a calendar year.

We do not expect to make grants for projects which could be supported through local or national government funds.

How to apply

You can apply at any time by letter or email to the Chair of the Herne Hill Society. An application form is at Appendix 2.

Your application should:

- Clearly set out what you need the funding for and why;
- Show how the Society's criteria will be met;
- Explain how the project will be managed and by whom;
- Set out a clear timetable for the project through to completion;
- Explain how success will be measured;
- State how much the project will cost and how much you are asking the Herne Hill Society for.

How we assess applications and make decisions

Your application will be allocated to a member of the Herne Hill Society's Committee, who will act as a sponsor and point of contact. Your application will be considered by the Committee within two months of receipt. You may be asked to give a short presentation to the Committee.

The Chair will let you know the Committee's decision in writing within two weeks of the Committee meeting at which the application was discussed. The Herne Hill Society Committee's decision is final. If your application is not successful, you may ask your sponsor for feedback.

Acknowledgement

You must acknowledge the Herne Hill Society's support in any publicity, reports or digital outputs relating to the project.

After your project ends

We will ask you for a short report on how the grant was spent and what you have achieved.

How to contact us

The Herne Hill Society
PO Box 27845
London
SE24 9XA

chair@hernehillsociety.org.uk

Appendix 1: Extract from The Herne Hill Society's Constitution

Objectives

The Society is established for the public benefit for the following purposes in Herne Hill and the surrounding area which shall hereinafter be referred to as "the area of benefit".

- i. to promote high standards of planning and architecture in or affecting the area of benefit.
- ii. to educate the public in the geography, history, natural history and architecture of the area of benefit.
- iii. to secure the preservation, protection, development and improvement of features of historic or public interest in the area of benefit.

Powers

In pursuing these objectives the Society, through its Executive Committee (the Committee), shall have the following powers:

- a. To promote civic pride.
- b. To promote research into subjects connected with the Society's objectives and publish the results.
- c. To act as a co-ordinating body and co-operate with local authorities, and other organisations and individuals having similar aims to those of the Society.
- d. To promote or assist in promoting activities of a charitable nature.
- e. To publish in hard copy or online, papers, reports and other literature.
- f. To make surveys, prepare maps and plans and collect information in relation to any place, person, activity, or building of public or historic interest.
- g. To hold meetings, lectures and exhibitions.
- h. To educate public opinion and give advice and information.
- i. To raise funds and invite and receive subscriptions and donations; but excluding any permanent fund raising activities.
- j. To dispose of any of its funds as shall be necessary.
- k. To do any other lawful thing to further its objectives.

The Herne Hill Society
Application for a small financial grant

Appendix 2: Application Form

Section 1 - Applicant's details

Name of Applicant:
Organisation, if any:

Contact details (email and telephone):

Section 2 - About your project

Project title:

Brief description of what you need the funding for and why:

How will the Herne Hill Society's criteria be met?

How will the project will be managed and by whom?

Timescale for each stage of the project (including deadlines for the receipt of grant):

How will the success of the project be measured?

What will the project cost and how much you are asking the Herne Hill Society to contribute?

Section 3 - for The Herne Hill Society Committee's use

Date application received:

Date discussed by Committee:

Sponsor's name:

Committee's decision:

Amount to be awarded:

Date decision passed to applicant:

Date payment made:

Review date:

Other points not covered above:

Date feedback requested by applicant:

Date feedback given to applicant and by whom: